



DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD
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MINUTES

Wednesday, March 25, 2015
Washoe County Cooperative Extension Office
4955 Energy Way, Reno, NV 89502

1- Call to order, roll call of members and establish a quorum

Matt McKinney called the meeting to order at 5:01 p.m.- Members Present: Matt McKinney, Tom Cates, Bev Elston, Dale Holcombe, Andy Miller, Sarah Chvilicek, Members Absent: Fritz Richards and Tami Olsen. Guests Present: Dennis Belcourt, AG's Office, Doris Hoskin, NJLSB Assistant, Dennis Hellwinkel, NJLSB Treasurer, Katharine Eshelman, NJLSB Intern, Tonja Dressler NJLSB Assistant, Susan Rogers NJLS Rabbit Superintendent, and Susan Taylor.

2- Public Comment:

None Received

3- Review and Approval of Agenda

Tom Cates moved to approve the agenda. Bev Elston seconded. Motion Carried.

4- Review and Approval of February 25, 2015 meeting minutes and February 10, 2015 NJLS Grounds Subcommittee meeting minutes

Dennis Belcourt amended agenda item number 5. The original minutes quoted his as saying that we may not qualify for a tax number, however, he said that we may qualify for one under the Department of Agriculture. Sarah Chvilicek moved to approve the minutes as amended. Tom Cates seconded. Motion carried.

Bev Elston moved to approve the Sub-Committee's meeting minutes. Tom Cates seconded. Motion Carried.

5- Correspondence

Nevada Fair has approached NJLSB. This will be added to next meeting's agenda.

6- Tax Identification Number/ EIN Obtaining Process

a. Update on Discussion with NDA regarding tax/ EIN

Dennis Hellwinkel explained that obtaining an EIN is a process and needed for the vendor form. He also reported that the Department of Agriculture gave him the state's EIN and for our purposes, we should use that. Matt McKinney said that Jim Barbee has told him to operate as we are and in a couple of months Mr. Barbee will work with his staff to see what we can do to resolve this. Dennis Belcourt explained that a donation to NJLS is deductible and he doesn't see why the state EIN won't work.

7- Workshops

Sarah Chvilicek advised that there will be a workshop in Douglas County on March 26, 2015 and that it is about how to properly fill out entry forms.

8- 2015 Show

a. Schedule/ Agenda Updates

Doris Hoskin reported that everything is still good and we are just updating the judge's names and it is ready to post. Tonja Dressler confirmed that Friday Fun Night will start at 5:30

b. Quality Assurance- Updates

Sarah Chvilicek reported that the online Quality Assurance has been updated and that all Quality Assurance must be completed by April 5, 2015. Bev Elston asked what to do if there are exhibitors that do not complete the Quality Assurance by April 5th. Matt McKinney asked that an email be sent out as a friendly reminder of the due date.

c. Ear Tags- Final Counts

Doris Hoskin went over final ear tag counts. They are as follows: Steers: 35 Tags and 25 Exhibitors, Market Goats: 14 Tags and 14 Exhibitors, Swine: 114 Tags and 86 Exhibitors, Sheep: 91 Tags and 81 Exhibitors, and Rabbits will not have final numbers until April 15th.

d. Food- Updates

Bev Elston confirmed that we are on board with the Lion's Club. They have not given us a cost yet, but they have agreed to be open at 7am and will close around 2pm.

e. Awards- Updates

Tonja Dressler reported that some awards have been ordered and everything else is good.

f. Photographer- Updates

Doris Hoskin confirmed that our photographer is good to go.

g. Other

a. T-Shirts for Exhibitors- Update

No update at this time.

b. Flatbed Trailer- Update

Matt McKinney confirmed that the trailer is purchased and the extra panels are loaded.

c. Livestock Hauling- Update

Matt McKinney confirmed that Kilby is set to haul and there will be 2 semis to help as well.

d. Quiz Bowl Contest

Tonja Dressler advised that the Quiz Bowl will be during Friday Fun Night. Sarah Chvilicek asked if the entry form will be modified. Matt McKinney explained that any funds raised will be slid to Youth Advisory.

e. Potential judging/ Skillathon contests for horse and livestock in conjunction with NJLS

Sarah Chvilicek reported that the state 4-H horse evaluation contest will be taking place and that they are working on the livestock evaluation contest.

f. Sheep Prospect and Feeder classes

Sarah Chvilicek explained that the word "prospect" was to be added and that the word "feeder" was to be omitted. Some of them were missed. If an animal does not make weight they will be sifted into the respective prospect class.

9- Financial Report

Dennis Hellwinkel reviewed the financial summary with the Board. He noted that he needs permission to write off bad debt on a steer. There was also a bad check that came in that he will be taking care of. He also reported that there are still some checks out from past shows that will stay for a while. He advised that ear tag money is in, but still needs to be double checked. The Special Projects money is money from adult t-shirt orders. The rest of the report is the scholarship breakdown and the second page is account of awards. Sarah Chvilicek moved to receive and file the financial report. Dale Holcombe seconded. Motion Carried.

10- Office/ Show Aide recruitment- update

Doris Hoskin reported that there are 5 Show Aides in and 2 more possibilities.

11- Show Subcommittee

a. Set date for meeting

Meeting set for April 16, 2015 at the Washoe County Cooperative Extension Office.

12- OLD BUSINESS

a. Discussion and decisions regarding agreement with NV AG Foundation to transfer scholarship and educational funds to the NV AG Foundation to include scholarship committee feedback.

Matt McKinney advised that there is still public concern regarding this agenda item. He would like to postpone discussion and decision on this item until we can have the concerned parties present to voice their concerns.

b. Fundraising- Update

Suggestions need to be sent to Doris or Tonja. The Board also asked that the donor letter be posted to the NJLS website.

13- Public Comment

Sarah Chvilicek noted that Tami Olsen was not able to attend the meeting because the office was closed. Dennis Hellwinkel also advised the Board that thank-you cards have been passed out and that he needs the address for the security company.

14- Set date of next meeting

Meeting set for May 13, 2015 at 5:00 pm at the Reno Livestock Even Center Livestock Pavilion.

15- Adjournment

Meeting Adjourned at 5:42 pm.